



Write the Book God Placed on Your Heart™ 12-Week Author Coaching Agreement

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Rhovonda L. Brown Enterprise LLC

Welcome

Thank you for choosing the **Write the Book God Placed on Your Heart™** coaching program.

This faith-based coaching experience is designed to help Christian women overcome fear, gain clarity, confidently write, and prepare to publish the book God has placed on their hearts through personalized coaching, accountability, encouragement, and step-by-step guidance.

By signing this agreement, you acknowledge that you have read and agree to the following terms.

1. Program Overview

The Write the Book God Placed on Your Heart™ program is a twelve (12) week one-on-one coaching experience.

The purpose of this program is to provide coaching, accountability, encouragement, strategy, and publishing guidance. This program is educational in nature and is not intended to provide legal, financial, psychological, or therapeutic services.

2. What's Included

Your coaching package includes:

- Twelve (12) weekly one-hour coaching sessions via Zoom



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- A personalized writing roadmap
 - Book planning and outlining assistance
 - Accountability throughout the program
 - Chapter feedback and coaching (not editing)
 - Publishing guidance for Amazon self-publishing
 - Email support between scheduled sessions
 - Prayer and biblical encouragement
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3. Client Responsibilities

The client agrees to:

- Attend scheduled coaching sessions.
- Complete agreed-upon writing assignments.
- Communicate honestly regarding progress and challenges.
- Arrive prepared for each coaching session.
- Take responsibility for implementing the strategies discussed.

The success of this program depends largely upon the client's commitment and participation.

4. Coach Responsibilities

Rhovonda L. Brown agrees to:



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- Provide encouragement, accountability, and guidance.
 - Offer personalized recommendations based on the client's goals.
 - Review submitted chapters and provide coaching feedback.
 - Help the client develop confidence throughout the writing journey.
 - Maintain professionalism and confidentiality.
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5. Scheduling

Sessions are scheduled by mutual agreement.

Sessions begin and end at the scheduled time.

If the client arrives late, the session will still conclude at the originally scheduled ending time.

6. Rescheduling

A minimum of forty-eight (48) hours' notice is required to reschedule a coaching session.

Sessions canceled with less than forty-eight hours' notice may be considered forfeited unless an emergency occurs.

7. Missed Sessions

If the client misses a scheduled session without prior notice, the session will be forfeited.



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No refunds or credits will be issued for missed sessions.

8. Communication

Email support is available during normal business hours.

Responses are typically provided within one to two business days.

Email support is intended for brief coaching questions and clarification and does not replace scheduled coaching sessions.

9. Feedback

Coaching feedback focuses on:

- clarity
- organization
- structure
- flow
- reader engagement
- message effectiveness

This program does not include copyediting, proofreading, formatting, or ghostwriting.

10. Publishing Guidance



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This program includes education regarding:

- Amazon KDP
- ISBNs
- book setup
- publishing process
- launch preparation

The client is responsible for all final publishing decisions.

11. Intellectual Property

The client retains full ownership of all original manuscript content.

All coaching materials, worksheets, templates, and resources provided by Rhovonda L. Brown Enterprise LLC remain the intellectual property of the company and may not be copied, distributed, or resold.

12. Confidentiality

Both parties agree to maintain confidentiality regarding personal information, manuscripts, business ideas, and coaching discussions except where disclosure is required by law.

13. Payment



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Payment is due according to the selected payment plan.

Failure to make scheduled payments may result in suspension of coaching services until the account is brought current.

14. Refund Policy

Because coaching time is reserved specifically for each client, all payments are non-refundable.

If extraordinary circumstances arise, requests may be considered at the sole discretion of Rhovonda L. Brown Enterprise LLC.

15. Results Disclaimer

While every effort is made to provide excellent coaching and support, no guarantees are made regarding:

- completing a manuscript
- publishing success
- book sales
- bestseller status
- financial results

Client success depends upon personal effort, consistency, and commitment.



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16. Faith-Based Coaching

Coaching is provided from a Christian worldview.

Prayer, biblical encouragement, and Scripture may be incorporated into sessions.

Participation in prayer is always voluntary.

17. Limitation of Services

This coaching relationship is not therapy, counseling, legal advice, financial advice, or professional editing.

Clients needing those services should consult qualified professionals.

18. Agreement

By signing below, both parties acknowledge that they understand and agree to the terms outlined in this agreement.

Client Name: _____

Client Signature: _____

Date: _____

Coach:

Rhovonda L. Brown

Rhovonda L. Brown Enterprise LLC



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Date: _____