



## *Coaching with Rhovonda Terms of Service*

*Are you ready to gain clarity, control, and confidence? It's time for you to walk in FREEdom, embrace your PURPOSE and live life to the FULLest! I am ready to support you on your journey.*

**Please read through the Rhovonda L. Brown Enterprise LLC Coaching Terms of Service and sign.**

### **SECTION 1: DESCRIPTION OF RELATIONSHIP**

Coaching is a partnership (defined as an alliance, not a legal business partnership) between the Coach and the Client in a thought-provoking and creative process that inspires the client to maximize personal and spiritual development potential.

### **SECTION 2: AVAILABLE FEE PLANS**

- **\$100 1-Hour Next Step Initial Coaching Session:** We discuss the client's selected coaching package, create a schedule, confirm the client's focus area, the client's next steps, etc. Payment is paid prior to the Initial Coaching Session.
- **\$150 1-Hour Rate Weekly Coaching Sessions:** A weekly one-on-one coaching program where the client is equipped and empowered to reach her full potential, and live victoriously by implementing our Christ-centered personal development plan.
- **\$115 1-Hour Rate Weekly Group Coaching Sessions:** A weekly group coaching program for 2+ clients.
- **\$550 Live FREE, FULL, and ON-PURPOSE Coaching Program:** An 8-week one-on-one coaching program. Clients meet with Rhovonda once a week for 1-Hour. Sessions are scheduled. During the eight weeks, the client is empowered to break free from past trauma, discover their purpose and passion, how to serve God and others through their purpose. Implementing our Christ-centered personal development plan, clients are equipped with biblical tools, strategies, and resources for living victoriously. Sessions are scheduled in advance.
- **\$415 Live FREE, FULL, and ON-PURPOSE Group Coaching Program:** An 8-week group coaching (2+ clients) program.

### **SECTION 3: PAYMENT PROCEDURE**

Payment can be made via PayPal invoice or this link <https://www.paypal.com/paypalme/my/profile> Regardless of the Coaching plan selected, the coaching will not begin until full payment is processed for each session and/or program.

### **SECTION 4: COACHING SESSION**

Duration of sessions: 60 minutes per session unless agreed upon during the First Step Initial Coaching Session.

### **SECTION 5: COACHING PROCEDURE**

You, the Client, will call me, the Coach, at a prearranged time for our scheduled sessions at (346) 704-5101. If virtual meetings will be utilized, advance notice will be provided.



## **SECTION 6: COACHING GROUND RULES**

**6.1** CLIENT WILL RECEIVE A ZOOM LINK PRIOR TO THE SCHEDULED MEETING.

**6.2** CLIENT PAYS COACHING FEE BY THE 1ST OF THE MONTH PRIOR TO THE SCHEDULED SESSION.

**6.3** CLIENT PAYS FOR LONG-DISTANCE CHARGES, IF ANY.

**6.4** TO RESCHEDULE A SESSION YOU MUST PROVIDE A MINIMUM OF 24 HOUR NOTICE VIA EMAIL TO [INFO@RHOVONDALBROWN.COM](mailto:INFO@RHOVONDALBROWN.COM).

**6.5** RESCHEDULING MUST BE WITHIN THE SAME PAID MONTH IF A SLOT IS AVAILABLE. IF NO SLOTS ARE AVAILABLE THE SESSION MUST BE FORFEITED

**6.6** ANY NOTICE OR OTHER COMMUNICATION REQUIRED OR PERMITTED TO BE GIVEN UNDER THIS AGREEMENT SHALL BE IN WRITING VIA EMAIL.

## **SECTION 7: CONFIDENTIALITY**

The conversations that we have within our coaching sessions are confidential and will be protected as such. By signing this agreement, I, the Client, consent to having my coaching session(s) recorded. Information from coaching sessions may be shared among the owners of Rhovonda L. Brown Enterprise LLC for the benefit of the Client only and will not be shared with any outside third party without the client's written consent.

## **SECTION 8: LIMITED LIABILITY**

Except as expressly provided in this agreement, the Coach makes no guarantees or warranties, express or implied. In no event will the Coach be liable to the Client for consequential or special damages.



## **SECTION 9: TERMINATION OF SERVICES**

Either the client or coach can discontinue coaching at any time. Either the Client or the Coach may terminate this agreement at any time with two weeks written notice.

## **SECTION 10: CLIENT RESPONSIBILITIES**

**10.1.** As a client, I understand and agree that I am fully responsible for my physical, mental and emotional well-being during my coaching sessions, including my choices and decisions.

**10.2.** I understand that “coaching” is a Professional-Client relationship I have with my coach that is designed to facilitate the creation/development of personal, professional or business goals and to develop and carry out a strategy/plan for achieving those goals.

**10.3.** I understand that coaching is a comprehensive process that may involve all areas of my life, including work, finances, health, relationships, education, and recreation. I acknowledge that deciding how to handle these issues, incorporating coaching into those areas, and implementing my choices is exclusively my responsibility.

**10.4.** I agree to communicate honestly, be open to feedback and assistance, and create the time and energy to participate fully in each session.

**10.5.** I understand that coaching does not involve the diagnosis or treatment of mental disorders as defined by the American Psychiatric Association. I understand that coaching is not a substitute for counseling, psychotherapy, psychoanalysis, mental health care, or substance abuse treatment and I will not use it in place of any form of diagnosis, treatment, or therapy.

**10.6.** I promise that if I am currently in therapy or otherwise under the care of a mental health professional, I have consulted with the mental health care provider regarding the advisability of working with a coach and that this person is aware of my decision to proceed with the coaching relationship.

**10.7.** I understand that information will be held as confidential unless I state otherwise, in writing, except as required by law.



**10.8.** I understand that certain topics may be anonymously and hypothetically shared with other coaching professionals for training OR consultation purposes.

**10.9.** I understand that coaching is not to be used as a substitute for professional advice by legal, medical, financial, business, spiritual or other qualified professionals. I will seek independent professional guidance for legal, medical, financial, business, spiritual or other matters. I understand that all decisions in these areas are exclusively mine and I acknowledge that my decisions and my actions regarding them are my sole responsibility.

### **SECTION 11: INDEMNIFICATION**

The Client shall indemnify and hold the Coach free and harmless from any and all claims, damages, or lawsuits (including reasonable attorneys' fees) arising out of the Coach's performance of its duties.

### **SECTION 12: RELEASE**

I hereby release, waive, acquit and forever discharge Rhovonda L. Brown Enterprise LLC, their agents, successors, assigns, personal representatives, executors, heirs, and employees from every claim, suit action, demand, or right to compensation for damages I may claim to have or that I may have arising out of actions, omissions, or commissions taken by myself or by Rhovonda L. Brown Enterprise LLC as a result of the advice given by Rhovonda L. Brown Enterprise LLC or otherwise resulting from the coaching relationship contemplated hereunder. I further declare and represent that no promise, inducement, or agreement not herein expressed has been made to me to enter into this release. The release made pursuant to this paragraph shall bind my heirs, executors, personal representatives, successors, assigns, and agents.

### **SECTION 13: CHOICE OF LAW**

This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Texas. Proper legal venue for all matters related to this Agreement is agreed as the closest to Houston, Texas.



#### **SECTION 14: ARBITRATION**

Any dispute or difference between the Client and the Coach arising out of and during the currency of the Agreement or upon termination or cancellation thereof, shall be referred to arbitration. The arbitrator shall be appointed at the request of either party by the relevant Association having jurisdiction in the area.

#### **SECTION 15: SEVERABILITY**

This Agreement constitutes the entire agreement between the parties pertaining to its subject matter and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all parties.

Client Signature \_\_\_\_\_ Date \_\_\_\_\_

Coach Signature \_\_\_\_\_ Date \_\_\_\_\_